

NAVIGATOR INTRODUCTORY FLIGHT TRAINING

INFORMATION PACKAGE
VERSION B



DEPARTMENT OF THE AIR FORCE
AIR UNIVERSITY (AETC)

2 Apr 01

MEMORANDUM FOR SUPERVISOR OF ACTIVE DUTY NAVIGATOR INTRODUCTORY FLIGHT
TRAINING (NIFT) STUDENT

FROM: HQ AFROTC/DO
551 East Maxwell Blvd
Maxwell AFB AL 36112-6106

SUBJECT: Navigator Introductory Flight Training (NIFT) Course for Active Duty/ANG/AFRC Personnel
(Version B)

1. The Air Force has directed the implementation of the Navigator Introductory Flight Training (NIFT) course. NIFT will become operationally effective on 3 Apr 01 and is optional for all candidates that will be entering Joint Specialized Undergraduate Navigator Training (JSUNT) prior to 1 Jan 02. NIFT is required for all candidates entering JSUNT after 1 Jan 02. The purpose of NIFT is to increase the success rate of officers entering Specialized Undergraduate Navigator Training (SUNT). Navigator candidates will receive ground school and no more than 20 hours of flying time from a flight school operating in accordance with Federal Aviation Regulation (FAR) Part 61 or Part 141. An aero club or local Fixed Based Operator (FBO) may provide the flight instruction. The provider must use Federal Aviation Administration (FAA) certified flight instructors (CFI) and follow the syllabus provided by AETC. **Simulators or complex, expensive aircraft are not necessary to accomplish this purpose.**
2. Navigator candidates already possessing a Private Pilot Certificate (PPC) or higher are **not** eligible for the NIFT program.
3. Participation in NIFT is now the student's primary responsibility. The student must complete all NIFT course requirements within 45 consecutive days from official notification by HQ AFROTC/DOXI. Additionally, if the student does not complete all requirements 15 days prior to SUNT Phase II class date, they will require a HQ AETC waiver before departing PCS to SUNT. HQ AFROTC/DOXI will document course completion. Please review and discuss the NIFT information package with the student. If you cannot clear up any concerns, contact HQ AFROTC/DOXI at DSN 493-6073/6468, toll free at 1 (800) 522-0033 Ext. 6073/6468 or at COMM (334) 953-6073/6468.
4. While participating in the NIFT program, **candidates are allowed to fly orientation flights in military aircraft, but they must obtain their immediate supervisor's approval of the type and extent of their flying activities.**
5. Course completion requirements are simple. The student must complete ground school and take the FAA written test, fly 13 sorties (no more/no less) for no more than 20 hours. Once completed, forward the completed AETC Form 33 to AFOATS.
6. Please assist the student in locating a suitable NIFT provider and continue to monitor their progress throughout the course. Do not allow any person to enter into a contract with any provider. Additionally, exercise caution not to act as a representative of either the student or the Air Force. Do not enter into any agreements, verbal or otherwise. Do not direct the student to use any particular FBO. The [AFOATS Form 131](#) and [IFT Provider Consent Agreement](#), which the NIFT provider will sign when the student goes to them for instruction, provide the terms and conditions of service to the student. Do not permit the

student to incur **any** expenses **prior** to approval of all submitted paperwork to HQ AFROTC/DOXI. Only HQ AFROTC/DOXI can authorize purchases.

7. NIFT participants must receive a safety briefing prior to beginning their NIFT training. Document this safety training on [AETC Form 410](#). FAX us a copy for our files. We will not approve any purchases or flying until we receive a copy. The student will receive a Personal Authorization Number (PAN) to confirm HQ AFROTC/DOXI approval.

8. Your assistance is crucial to the success of NIFT. The IFT/NIFT webpage will be periodically updated as the program progresses and is the recommended source for information. The link to the NIFT page is <http://www.afoats.af.mil/ift>. If you have any questions or concerns, our E-mail address is ift@maxwell.af.mil or please contact HQ AFROTC/DOXI at DSN 493-6073/6468, Comm (334) 953-6073/6468 or toll free at 1 (800) 522-0033 Ext. 6073/6468.

// Signed //

CHARLES B. SHERBURNE, JR., Colonel, USAF
Chief, Operations Division



DEPARTMENT OF THE AIR FORCE
AIR UNIVERSITY (AETC)

30 Mar 01

MEMORANDUM FOR AFROTC DETACHMENT COMMANDER AND AFROTC NIFT CADET
SUPERVISOR

FROM: HQ AFROTC/DO
551 East Maxwell Blvd
Maxwell AFB AL 36112-6106

SUBJECT: Navigator Introductory Flight Training (NIFT) Course for **CADETS** (Version B)

1. The Air Force has directed the implementation of the Navigator Introductory Flight Training (NIFT) course. NIFT will become operationally effective on 3 Apr 01 and is optional for all candidates that will be entering JSUNT prior to 1 Jan 02, NIFT is required for all candidates entering JSUNT after 1 Jan 02. The purpose of NIFT is to increase the success rate of officers entering Specialized Undergraduate Navigator Training (SUNT). Pilot candidates will receive ground school and 20 hours (no more/no less) of flying time from a flight school operating in accordance with Federal Aviation Regulation (FAR) Part 61 or Part 141. An aero club or local Fixed Based Operator (FBO) may provide the flight instruction. The provider must use Federal Aviation Administration (FAA) certified flight instructors (CFI) and follow the syllabus provided by AETC. **Simulators or complex, expensive aircraft are not necessary to accomplish this purpose.**
2. Navigator candidates already possessing a Private Pilots Certificate (PPC) or higher are not eligible for the NIFT program.
3. Selected categorized navigator candidates are eligible to begin participation in the NIFT course at this time. NIFT is secondary to graduating and getting commissioned. The cadets should finish NIFT during the term they elect to participate, but they have 90 consecutive days from entrance into the program. HQ AFROTC/DOXI will document course completion. Please review and discuss the NIFT information package with the student. If you cannot clear up any concerns, contact HQ AFROTC/DOXI at DSN 493-6073/6468, toll free at 1 (800) 522-0033 Ext. 6073/6468 or at COMM (334) 953-6073/6468.
4. All cadets participating in the NIFT program will normally be limited to five academic courses (approximately 16 hours). Waiver authority on a case-by-case basis to six academic courses rests with the AFROTC/DO. Academically "at risk" students should not participate in NIFT during the school year.
5. Course completion requirements are simple. The student must complete ground school and take the FAA written test, fly 13 sorties (no more/no less) for no more than 20 hours. Once completed, forward the completed [AETC Form 33](#) to AFOATS.
6. Students are **NOT** authorized to participate in the NIFT program during the period after commissioning and prior to entering active duty (EAD). If a cadet has not completed all NIFT program requirements by the day of commissioning, NIFT must be suspended until the new lieutenant is brought onto active duty. If a cadet is unable to complete the program prior to commissioning notify HQ AFROTC/DOXI immediately and cease all flying activities until the student's EAD and receives approval by AFOATS to resume training.
7. Please assist the student in locating a suitable NIFT provider. You must provide supervision throughout the course. Do not allow any person to enter into a contract with any NIFT provider.

Additionally, exercise caution not to act as a representative of either the cadet or the Air Force. Do not enter into any agreements, verbal or otherwise. Do not direct the student to use any particular FBO. The [AFOATS Form 131](#) and [IFT Provider Consent Agreement](#), which the NIFT provider will sign when the cadet goes to them for instruction, provide the terms and conditions of service. If the cadet begins NIFT during the summer between his/her Junior/Senior year, you or your designated representative must supervise the cadet. Do not permit the student to incur **any** expenses **prior** to approval of all submitted paperwork to HQ AFROTC/DOXI. Only HQ AFROTC/DOXI can authorize purchases. The student will receive a personal authorization number (PAN) to confirm the HQ AFROTC/DOXI approval.

8. Cadets must be placed on Practical Military Training (PMT) orders by the detachment while participating in the NIFT program. Send a copy for our files via fax or e-mail to ift@maxwell.af.mil. We will not approve any purchases or flying until we receive a copy of the PMT order.

9. Cadets must receive a safety briefing prior to beginning their NIFT training. Document this safety training on [AETC Form 410](#). We will not approve any purchases or flying until we receive a copy.

10. You will find a statement in this NIFT package regarding life insurance coverage for cadets who are enrolled in the NIFT program. Review it carefully as cadets are not eligible for SGLI coverage. Life insurance coverage is an issue that should be carefully considered by the cadet prior to flight training.

11. Your assistance is crucial to the success of NIFT. The IFT/NIFT webpage is a good source of information. The link to the IFT/NIFT webpage is found at <http://www.afoats.af.mil/ift>. If you have any questions or concerns, our E-mail address is ift@maxwell.af.mil or please contact HQ AFROTC/DOXI at DSN 493-6073/6468, COMM (334) 953-6073/6468 or toll free at 1 (800) 522-0033 Ext. 6073/6468.

// Signed //

CHARLES B. SHERBURNE, JR., Colonel, USAF
Chief, Operations Division

The NIFT Program

Navigator Introductory Flight Training (NIFT) is a course designed to give USAF navigator training candidates the opportunity to experience flight prior to beginning undergraduate navigator training. NIFT is operational effective on 3 Apr 01 and is optional for all candidates that will be entering JSUNT prior to 1 Jan 02, NIFT is required for all candidates entering JSUNT after 1 Jan 02. The goal is to expose the student to aviation and navigation concepts to increase their aviation situational awareness while providing elementary training in those skills desired of a USAF navigator. The student should be exposed to analyzing navigation data, both visual and instrument, to determine present position, estimated time of arrival, and corrections of heading to maintain course. Additionally, students should gain an understanding of all phases of flight so they can help ensure the safe and effective completion of the mission.

Program Overview

The course includes two elements, ground training and flight training. Ground training consists of a Federal Aviation Administration (FAA) ground training course, preferably taught in a formal classroom program prior to flight training. Students will take the FAA Private Pilot Certificate (PPC) written knowledge test to complete this element of training.

Program Goals

The NIFT program was designed to accomplish at least two important purposes. First, we want all future Air Force navigators to have an opportunity to better prepare themselves for the rigor of Navigator training (SUNT). Secondly, we want candidates to have an opportunity to determine for themselves if SUNT and a career as an Air Force navigator would be right for them. This should be a mutual assessment by the candidate, his/her supervisor, and his/her flight instructor as they explore the candidate's aptitudes, abilities, and desires in an aviation environment.

Program Parameters

The program contains certain parameters. Navigator candidates already possessing a PPC or higher are **NOT** eligible for the NIFT program.

We want to ensure that candidates remain focused and get the program completed in an expeditious manner; that's why we limit active duty candidates to 45 consecutive days (90 days for AFROTC cadets).

Flight training consists of 13 lessons, 20 hours with ½-hour for briefing and ½-hour for debriefing. Conduct the lessons in a Single-Engine-Land (SEL) airplane with the student in the left seat for maximum access to the navigation and flight instruments. The completion standard for all training events is to observe a demonstration of the event by the certified flight instructor (CFI). However, the student may perform the event if the CFI feels this will enhance student understanding. NIFT training objectives are the primary focus of government purchased flying time.

Enrollment Timeframe

All active duty, Air National Guard, and Air Force Reserve SUPT candidates are eligible to begin NIFT as soon as they are categorized as a navigator candidate. HQ AFROTC/DOXI will contact SUNT candidates and notify them to begin the approval process. Senior AFROTC cadets who have been categorized by the AFROTC Navigator Categorization Board may participate as cadets after the completion of their junior year. Cadet participation in NIFT requires the approval of the cadet's AFROTC detachment commander.

Program Eligibility

To be eligible for the NIFT program you **must**:

1. Be a commissioned officer on active duty in the United States Air Force awaiting Specialized Undergraduate Navigator Training (SUNT) **or** be a senior AFROTC cadet who was categorized by the AFROTC Navigator Categorization Board. Air National Guard and Air Force Reserve SUNT candidates must contact their respective command representatives to determine eligibility.
2. Have an Air Force assigned SUNT class date **and** have been assigned an SUNT base **or** must be a senior AFROTC cadet who was categorized by the AFROTC Navigator Categorization Board.
3. Not hold a PPC or higher rating.
4. Not be on medical/administrative hold that will prevent you from attending SUNT.

Completion Requirements

Course completion requirements are simple. The student must:

1. Complete an FAA approved ground school
2. Take the FAA written test
3. Fly 13 sorties (no more/no less) for no more than 20 hours
4. Complete all syllabus requirements in accordance with the AETC syllabus
5. Once completed, forward the completed [AETC Form 33](#) to AFOATS.
6. Active duty candidates have 45 consecutive days from HQ AFROTC/DOXI notification to complete all course completion requirements (AFROTC cadets have 90 days).

Supervisor's Approval

Students will **not** be authorized to begin NIFT training until **both** the supervisor and student have signed [AFOATS Form 131](#). By signing AFOATS Form 131, both the supervisor and student are indicating they have reviewed the entire NIFT package and will comply with the instructions contained in the package.

Academic Load for AFROTC Cadets

All cadets will normally be limited to five academic courses (approximately 16 hours). Waiver authority on a case-by-case basis to six academic courses rests with the AFROTC/DO. Under no circumstances are academically "at risk" students allowed to participate in NIFT during the school year.

Restrictions

In order to ensure responsible use of government resources the following restrictions apply.

1. **** **DO NOT SPEND ANY MONEY UNTIL** HQ AFROTC/DOXI PROVIDES YOU **AND** YOUR FBO/AERO CLUB WITH YOUR PERSONAL AUTHORIZATION NUMBER. ****
2. The program requires that students **fly the most economical aircraft** at the NIFT provider with whom they are training. In accordance with procedures for special situations, HQ AFROTC/DOXI **may** authorize a different aircraft to be flown if there are proven extenuating safety circumstances.
3. AFROTC SUNT candidates are **NOT** authorized to participate in the NIFT program during the period after commissioning and prior to EAD. If a cadet has not completed all NIFT program requirements prior to commissioning, NIFT must be suspended until the new lieutenant is brought onto active duty. If a cadet is unable to complete the program prior to commissioning, notify HQ AFROTC/DOXI immediately and cease all NIFT flying activities until the student enters active duty (EAD) and is approved by HQ AFROTC/DOXI to resume training.
4. The student is **prohibited** from signing ANY documents releasing the FBO from liability for negligence on the part of the FBO, its employees, agents, or subcontractors or for the condition of FBO premises or equipment, whether these documents are called Hold Harmless Agreements, Release of Liability Statements, or a euphemism for either of these things. Failure to abide by these terms could result in the student's removal from the NIFT program and removal of the student's SUNT slot.

Other Flying While Enrolled in NIFT

NIFT students are encouraged to participate in additional flying training (e.g. FAA private pilot training) at no expense to the government. NIFT training objectives will be the primary focus of government purchased flying time. However, since many NIFT training objectives are transferable to obtaining FAA private pilot certification, students are encouraged to use this opportunity to further their flight training at their own expense. However, the government is not liable for any flying done outside the NIFT program.

Passengers

Passengers are prohibited during all phases of NIFT for **cadets**. The only two people permitted to be on board the aircraft are the instructor and the student. Active duty students are allowed as passengers.

Aircraft

The student is required to fly in the most economical aircraft. The intent of NIFT is to expose the student to aviation and navigation concepts. **Simulators or complex, expensive aircraft are not necessary for this training.**

Mileage

Mileage is an important consideration in receiving HQ AFROTC/DOXI approval. We pay only for the mileage in excess of your normal commute from home to the base/campus. For example, if the drive is ten miles from your apartment to the base or campus and the drive from your apartment to the FBO is 12 miles, then we'll pay you for two miles (each way for a total of four miles round trip). If the distance to the FBO is the same as, or less than your commute to your base/campus, put zero in block v of the Direct Cost Estimate ([AFOATS Form 131](#)). If you are flying with an Aero Club located on the same base you are working at you will not be reimbursed for mileage.

What's Authorized

Under this program the student will receive textbooks, maps, and required materials, ground school and dual flight instruction **not to exceed 20 hours**.

Temporary Duty (TDY) Associated with NIFT Participation

TDYs associated with NIFT participation are not necessary. If a student gets "stuck out" on a cross-country for any reason (weather, mechanical problems, etc.) please contact AFOATS for further instructions.

Purchase Restrictions

1. Do **NOT** purchase anything until HQ AFROTC/DOXI issues you a personal authorization number.
2. HQ AFROTC/DOXI is not authorized to pay for insurance.
3. Do not buy any supplies or conduct any training not specifically listed on AFOATS Form 131 until approved by HQ AFROTC/DOXI.
4. Do not buy any supplies or conduct any training until the student has received a personal authorization number (PAN) from HQ AFROTC/DOXI.
5. Headset purchases are limited to a maximum of \$150.00.
6. Do not purchase fuel. All per hour costs for NIFT are for "wet" aircraft, including cross-country. HQ AFROTC/DOXI is not authorized to pay for fuel.
7. Do not exceed the specified number of flying hours.
8. Do not pay for landing fees. HQ AFROTC/DOXI is not authorized to pay for landing fees.
9. An FAA Class III medical is not required under this syllabus and therefore is not authorized.

Forms Required During the Program

All forms that are required by the NIFT program can be downloaded at <http://www.afoats.af.mil/ift>.

You will need:

1. [IFT Provider Consent Agreement](#) must be on file
2. [AETC Form 410](#) High-Risk Activities Worksheet.
3. [AETC Form 33](#), Navigator Introductory Flight Training Grade Sheet
4. [AFOATS Form 131](#), Flight Training Direct Cost Estimate.
5. [AFOATS Form 133](#), IFT/NIFT Invoice.

How to Select a NIFT Provider

Find a Flight School offering flight instruction programs in your local area. Do this by either calling your local airport and asking for the names of Federal Aviation Administration (FAA) certified flight schools or by looking in the Yellow Pages under "aircraft." Keep in mind that if you live close to an Air Force base the on-base aero club may also offer FAA certified flight training. You should consider them as a potential source of training along with the other local flight schools.

Once you have a list of flight schools, call each and explain to the flight school representative that the Air Force has directed you to receive navigator introductory flight training (both ground school and 20 hours of flight time). Further explain that you are gathering information from local flight schools for the purpose of choosing a potential flight instruction school. Then ask the following:

1. Do they provide Federal Aviation Regulation Part 61 or Part 141 certified flight instruction?
2. Do Certified Flight Instructors (CFI) conduct all training?
3. Is the provider willing to provide training according to the AETC syllabus?
4. Will they accept the HQ AFOATS government VISA account number as payment?
5. Do they provide liability insurance in accordance with the IFT Provider Consent Agreement?
6. Ask the flight school *approximately* how much their program costs, including ground school, 20 hours of flight time, and *all* necessary materials you need for the course.

Select the flight that represents the **best value** to the Air Force. Your supervisor can assist you in making this decision if necessary. Factors you should consider when determining best value include:

1. At a minimum, the flight school must have answered questions 1-4 above in the affirmative.
2. Distance from your residence.
3. Reputation for quality of instruction (if you have any information regarding this factor).
4. Total cost of the flight training.

Flight School/Aero Club Criteria

To qualify as an NIFT provider the flight school/Aero Club must meet several criteria. These include:

1. Must be a FAR Part 61 or 141 certified flight school.
2. Certified Flight Instructors (CFI) must conduct all training.
3. The flight school must be willing to accept a HQ AFOATS government VISA account number as payment.
4. The flight school must have at least \$200,000 per person/\$500,000 per incident/\$200,000 for property loss in liability insurance coverage.
5. The flight school must *not* require the student to sign any Hold Harmless Agreement or Release of Liability Statement or any similar such document. In fact, the student is *specifically prohibited* by the Air Force from signing such a document and may be removed from the program if he or she does so.

Flight School Contracts

There are no contracts with flight schools.

Flight School Lists

The Air Force does not maintain a list of flight schools.

Aero Club Memberships

Do not put an aero club membership in the student's name, it must be for HQ AFROTC. HQ AFOATS is not authorized to pay for personal memberships.

Obtaining HQ AFROTC/DOXI Approval

In order to obtain HQ AFROTC/DOXI approval to begin flying in the NIFT program there are several forms that must be completed jointly by both the NIFT provider and the student.

1. [IFT Provider Consent Agreement](#): Must be on file with IFT with a current copy of their insurance certificate.
2. [AFOATS Form 131](#): This form needs to be jointly complete by the student and the NIFT provider. Once all blocks are completed, it must be signed by the NIFT provider, the student and the student's supervisor. Ensure all required items are listed on the form.
3. [AETC Form 410](#): The student must be briefed by his/her commander on the risks associated with flying civilian aircraft. Once this briefing is complete the student's commander must sign the form and indicate if the activity is approved or disapproved.
4. AFROTC cadets must provide a copy of their PMT orders signed by their detachment commander.

Once all paperwork has been completed, fax the paperwork to HQ AFROTC/DOXI at DSN 493-5724 or Comm 334-953-5724. The originals **must** be sent to: HQ AFROTC/DOXI

ATTN: NIFT
551 East Maxwell Blvd
Maxwell AFB, AL 36112-6106

Once all paperwork has been received HQ AFROTC/DOXI will review it for accuracy. If everything is correct, HQ AFROTC/DOXI will contact the NIFT provider to issue the student's personal authorization number (PAN). Not properly completing all paperwork, or not providing all paperwork will cause a delay in the student's approval.

Practical Military Training Orders for AFROTC Cadets

All AFROTC cadets participating in the NIFT program must be placed on Practical Military Training (PMT) orders by the cadet's AFROTC detachment. A sample of these orders is available at <http://www.afoats.af.mil/ift/>. Send a copy for our files via fax or e-mail at ift@maxwell.af.mil. We will not approve any purchases or flying until we receive a copy of the PMT order.

Flight School/Aero Club Termination

There may be an instance where the student voluntarily drops the program. The student has the right to do so at any time. If that occurs, the Air Force is not responsible for paying the NIFT provider for any flight hours not actually logged.

Getting Paid

It is our goal to ensure that NIFT providers are paid promptly. Please contact AFROTC/DOXI at 1 (800) 522-0033, Ext. 6467/60468 or DSN 493-6467/6468 if you are having problems with prompt payment.

Completion of NIFT/Billing

1. After you complete the required 13 flights and 20 hours of flying with NIFT, fax a copy of the completed [AETC Form 33](#) to HQ AFROTC/DOXI.
2. Have the NIFT provider fax the IFT/NIFT invoice ([AFOATS Form 133](#)) with all of the authorized and previously approved expenses incurred during training to HQ AFROTC/DOXI. AFOATS Form 133 can be located at <http://www.afoats.af.mil/ift/>.
3. HQ AFROTC/DOXI will call your NIFT provider with the HQ AFOATS NIFT VISA number and expiration date (if not already provided). Any unauthorized purchases will be turned over to appropriate agencies for dispute resolution.
4. Charge the VISA number for the appropriate amount. Write "Telephone Order" on the signature line of the receipt and then print the student's name **at the top**. **Do not allow the student to sign on the signature line.**
5. Fax a copy of the credit card receipt to HQ AFROTC/DOXI immediately and then send the original by mail.
6. EXCEPTION: If this billing timeline procedure creates a hardship for the NIFT provider, they can call HQ AFROTC/DOXI for an alternate billing procedure.

NOTE: All sales under this arrangement are **exempt** from **Federal** and **State** taxes. Our **tax exemption ID number is 630-297929**.

Rebates

Any rebates must be paid to: HQ AFROTC/CCR. Mail rebates to:

HQ AFROTC/CCR
551 East Maxwell Blvd
Maxwell AFB, AL 36112-6106

Reimbursement using Standard Form (SF) 1164

Mileage may be reimbursed using Standard Form (SF) 1164 which can be found at <http://www.gsa.gov/forms/one.htm>.

NIFT participants must **only** complete blocks 4, 6, 7, and 10 of SF 1164 and fax or mail to HQ AFROTC/DOXI upon completion of NIFT.

Reporting Mishaps/Incidents

If you have a mishap while flying in the NIFT course, immediately contact your supervisor or AFROTC detachment commander **and** HQ AFROTC/DOXI. If you are injured in the mishap, your supervisor should then report the incident through normal safety reporting channels.

NIFT mishaps are not accountable to the USAF and will be investigated by appropriate civilian agencies (FAA/NTSB).

Drop on Request (DOR)

If at any time the student decides to remove him or herself from the NIFT program, the student must discuss the matter with both his/her supervisor or AFROTC detachment commander. The student's immediate supervisor or AFROTC detachment commander must report all DORs to the NIFT office on a signed [AETC Form 126A](#). The form can be located at <http://www.afoats.af.mil/IFT> under the Forms link.

Supervisor-Initiated Eliminations

Supervisors or AFROTC detachment commanders may recommend an SUNT candidate for elimination from the NIFT program at any time if they believe the candidate may be unsuitable for SUNT. Provide justification on AETC Form 126A and submit to HQ AFROTC/DOXI. The form can be located at <http://www.aetc.randolph.af.mil/im/aetcfrms.html>.

Flight School/Aero Club Recommendations for Student Elimination

Some individuals may already have extensive flying experience prior to enrollment into NIFT, yet not have earned at least a PPC. For these candidates NIFT may not prove to be a great challenge. Many of these candidates already have made a self-assessment about a career as a navigator. Other candidates may not have flown at all and NIFT may represent a challenge to them. The challenge of NIFT is still significantly less than the ones they will face at Specialized Undergraduate Navigator Training (SUNT). If for any reason a CFI determines that a candidate cannot (or should not) progress to the point of completing the program then prompt action on the FBO/Aero Club's part may be required-call HQ AFROTC/DOXI for guidance.

Waivers

Anytime it becomes apparent a student will exceed 20.0 hours, the CFI or designated representative of the FBO/Flight Training Center must get approval from HQ AFROTC/DOXI prior to exceeding the allotted time. The student's supervisor must use [AETC Form 6](#) through HQ AFROTC/DOXI to 19 AF/DO to get approval for the extra time.

How to Contact HQ AFROTC/DOXI

Email:	ift@maxwell.af.mil		
Webpage (link):	http://www.afoats.af.mil/ift		
	DSN	Commercial	Toll Free
VOICE	493-6073/6468	(334) 953-6073/6468	1 (800) 522-0033 Ext. 6073/6468
FAX	493-5724/1013	(334) 953-5724/1013	
Mailing Address:	HQ AFROTC/DOXI ATTN: NIFT 551 East Maxwell Blvd Maxwell AFB, AL 36112-6106		

Life Insurance Coverage for AFROTC Cadet NIFT Students

Pursuant to Title 5, United States Code, Section 8140, ROTC cadets who suffer an injury, disability, or death in the line of duty are eligible for certain benefits under the Federal Employees Compensation Act. An injury, disability or death occurs "in the line of duty" when it is the proximate result of the performance of military training, or of travel to or from that training. You will be on Practical Military Training orders while attending Navigator Introductory Flight Training. As such, if you are injured, disabled or killed as a proximate result of the training, you will be eligible for medical care for the injury or disability sustained, transportation incident to the provision of the care, and funeral expenses.

Please note that those benefits do not include life insurance of any kind. Flight training, and flying in general, carries with it a risk of serious injury or death. It may be important to you or to your family members that you procure life insurance to protect your estate or pay for debts you have incurred in the course of your education in the unlikely event that you are killed during training. You are strongly encouraged to carefully consider whether or not you should procure life insurance and then do so if you consider it appropriate. You may want to get advice from a professional financial counselor not involved in insurance sales to evaluate your personal situation.

IFT Provider Consent Agreement

By signing below, the _____
(Name of Flight School)

(hereinafter "flight school") agrees to the terms and conditions set forth in the AFOATS FORM 133 and this agreement in providing training to All IFT/NIFT Students (hereinafter "student").

Additional Terms and Conditions - The flight school agrees:

1. To provide Federal Aviation Regulation Part 61 or Part 141 certified flight instruction;
2. To permit only Certified Flight Instructors to conduct training;
3. To follow a Federal Aviation Administration approved syllabus or appropriate training as outlined in FAR Part 61 or Part 141;
4. ***To accept a government VISA account number as a means of payment for the initial ground school, all required books/materials/equipment necessary for course instruction, and for all flight hours actually flown (up to but not exceeding 50 hours); In Accordance with AFI 64-117, use of the government credit card for payment constitutes the agreement to bill on a 30 day billing cycle.***
5. Fly the student in the most economical aircraft;
6. **For cadets:** Not allow any passengers in the aircraft when conducting IFT training.
For Active Duty: Only allow other IFT enrolled students to fly as passengers in the aircraft while conducting IFT Training.
7. To provide liability insurance according to the following:
 - a. In accordance with the operation of aircraft in performance of this agreement or the flight checking of the student by any employees, agents, or subcontractors of the flight school, the flight school will procure and maintain at all times during the performance of services under this agreement Aircraft Public Liability Insurance against death, bodily injury, and property damage. Such insurance shall be designated to protect the persons involved from claims arising out of acts or omissions as a participant or participants in this training. This insurance shall be procured and maintained in limits of not less than \$200,000 with respect to any one person injured or killed and, subject to that limit per person, an aggregate limit of \$500,000 with respect to any number of persons injured or killed as a result of any one accident, and \$200,000 per accident with respect to property damage. Any insurance deductibles the flight school accepts as part of its insurance coverage are the sole responsibility of the flight school. Neither the Air Force nor the IFT/NIFT student will bear any responsibility or liability for insurance deductibles.
 - b. Each insurance policy evidencing this required insurance shall bear the appropriate endorsement whereby the insurance carrier waives any right of subrogation acquired against the United States of America by reason of any payment under such policy.
 - c. The flight school will provide to HQ AFROTC/DOX (IFT), 551 East Maxwell Blvd, Bldg 500, Maxwell AFB, AL 36112-6106, not less than 30 days written notice before cancellation of such policy or reduction of coverage thereunder can be effective.
 - d. The flight school shall, prior to the start of flight instruction under this agreement, submit to HQ AFROTC/DOX (IFT) either (i) a certified copy of the insurance policy actually procured and maintained, or (ii) an insurance certificate issued by the insurer indicating coverage in conformity with this condition of this agreement.
8. NOT to require the student to sign any Hold Harmless Agreement, Release of Liability Statement, or any similar such document as a condition of providing services to the student under this agreement.
9. To notify IFT in writing when aircraft rental or instruction rates change.

The individual signing below certifies that he or she is an authorized agent or employee of the flight school with the authority to bind the flight school to the terms of the agreement.

Name of Flight School Agent: _____ Date: _____

Position held at Flight School: _____

Phone: _____ Fax: _____ E-mail address: _____

Signature: _____

PRIVACY ACT STATEMENT

AUTHORITY: AETCI 36-2205 **PURPOSE:** To verify UNT enrollment. **ROUTINE USES:** None **DISCLOSURE:** Furnishing the information is voluntary. Failure to provide information may result in loss of UNT slot.

NOTICE: This form must be faxed to HQ AFOATS prior to training. Include ALL costs that will be incurred during Introductory Flight Training

A. STUDENT COMPLETES THIS SECTION

STUDENT NAME (Last, First, Middle Initial)	PHONE NUMBER (Include Area Code)		SUPERVISOR (Name and Rank)
	Home:		
SSN	Work:		MILEAGE ESTIMATE (REQUIRED) Subtract the distance between your home and normal work station from the distance between your home and the Flight School. If the result is zero, enter zero.
EMAIL	Supervisor's:		

B. FLIGHT TRAINING COSTS. FLIGHT SCHOOL COMPLETES THIS SECTION

1. FLIGHT SCHOOL (Name and address)		2. Most economical Flight School aircraft for IFT training.		
		Aircraft Type	Quantity	Rental Rate
PHONE	EMAIL			

3. Breakdown of Training Cost. These charges represent an estimate of the highest anticipated training costs.

Primary aircraft to be used for IFT training	a.	Cost per unit hour for this aircraft	b.
Cost per unit hour for flight instruction	c.	Cost per unit hour for ground instruction	d.
Aircraft rental cost	(Multiply Block "b" X 20 hours		e.
Instruction cost	(Multiply Block "c" X 20 hours		f.
Ground school cost	(If Part 61, enter # of hours	and multiply by Block d)	g.
Pre/post flight instruction cost	(Multiply Block "d" X 13 hours)		h.
TOTAL FLIGHT TRAINING COST	(Sum of Blocks e, f, g, h)		i.

BOOKS, MATERIAL, OTHER COSTS

NOTE: Itemize ALL anticipated purchases such as specific books, sectionals, E6B, logbook, and any other equipment required for training. Also include any membership fees anticipated during the 90-day training (180 days for Cadets). Items not listed requires AFOATS approval prior to purchase.

Purchase Description	Quantity	Cost Per Unit	Total Cost
PPC Written	1		j.
Headset	1		k.
			l.
			m.
			n.
			o.
			p.
			q.
			r.
			s.
			t.
			u.
			v.
			w.
TOTAL BOOKS, MATERIAL, OTHER COSTS (Sum of Blocks j thru w)			x.
TOTAL TRAINING ESTIMATE (Sum of Block i and Block x)			y.

COMPLETED BY

NAME OF FLIGHT SCHOOL	POSITION HELD AT FLIGHT SCHOOL	SIGNATURE	DATE

C. STATEMENT OF UNDERSTANDING. I HAVE READ THE IFT PACKET AND UNDERSTAND MY RESPONSIBILITIES

STUDENT'S SIGNATURE	DATE	SUPERVISOR'S SIGNATURE	DATE

HIGH-RISK ACTIVITIES WORKSHEET			DATE
I. INDIVIDUAL DATA INFORMATION <i>(To be filled in by the individual and sent to Commander)</i>			
GRADE/NAME <i>(Last, First, Middle Initial)</i>	AGE	UNIT/OFFICE SYMBOL	DUTY PHONE
LIST HIGH RISK ACTIVITIES <i>(Flying civilian aircraft, hang gliding, sky diving, parasailing, whitewater rafting, motorcycle and auto racing, scuba diving, bungee jumping, and other similar activities)</i>			
DATE OF LAST PARTICIPATION <i>(If applicable)</i>	FREQUENCY OF PARTICIPATION <input type="checkbox"/> WEEKLY <input type="checkbox"/> MONTHLY <input type="checkbox"/> SEASONAL <input type="checkbox"/> OCCASIONAL		
IDENTIFY PREVIOUS EXPERIENCE			
IDENTIFY SPECIALIZED TRAINING REQUIRED/COMPLETED FOR THIS ACTIVITY		LOCATION/AREA WHERE ACTIVITY WILL OCCUR <i>(i.e. business, location, name, address & phone number)</i>	
II. COMMANDER'S REVIEW AND BRIEFING SECTION			
BRIEFING INSTRUCTIONS. <i>Commanders should discuss training, experience, use of safety equipment, rules, and precautions with personnel participating in high-risk activities. This risk assessment is not intended to prohibit personnel from participating in high-risk activities, but to ensure they are familiar with the hazards and injury potential of these activities. Commanders should ensure personnel wishing to participate in high-risk activities use appropriate safety measures. If commanders determine these personnel are inadequately trained or inexperienced and (or) a threat to safety and the mission exists, they must prohibit these personnel from participating in the activity. However, the commander's role in safety does not replace the individual's responsibility. The individual must exercise sound judgment and self-discipline and not put life, limb, or the performance of his or her Air Force duties in jeopardy.</i>			
PRECONDITIONS AGREED UPON DURING BRIEFING <i>(i.e., specific location, special equipment, medical screening)</i>			
HAZARDS OF THE ACTIVITY <i>(List them)</i>			
SIGNATURE OF MEMBER			DATE
<input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED	SIGNATURE OF COMMANDER		DATE